ZONING PERMIT

Town of Braintree, Vermont

ZONING PERMIT APPLICATION

Permit No.
ZP26-

Parcel ID ☐☐ - ☐☐☐ . ☐☐☐ $ _____ Est. cost of project

App. fee _____ *(see fee schedule on last pg.)*

Applicant name(s)	
Mailing Address	
Preferred daytime contact	☐ phone ☐ email
Street address of property	**Lot size**
Property Owner (if not Applicant)	
Mailing Address	

DESCRIPTION OF PROPOSED WORK

Present use(s) of property: ☐ One-Family ☐ Farm ☐ Other (*discribe*)

Proposed use(s) of property: ☐ Same as existing ☐ Other (*discribe*)

The proposed work involves
(check ALL that apply)

- ☐ New Structure
- ☐ Addition/Enlargement
- ☐ Farm Structure
- ☐ None of the above

Description of proposed work (*incl. dimensions*):

Will the new or renovated structure/ be heated or cooled? ☐ N/A ☐ yes ☐ no **Height:** _____ ft.

Closest distance between new structure/addition and the following property lines (as shown on sketch):

front (center line of road): _____ ft. back: _____ ft. right: _____ ft. left: _____ ft.

Farm Structure (describe farm uses): _____

INITIAL ACTION OF THE ADMINISTRATIVE OFFICER (*see rights of appeal on last page*)

Zoning District: _____ ID and classification of use: _____

☐ Application can be reviewed by the administrative officer ☐ Application is REFERRED to the DRB for the following review and approval:

☐ Waiver ☐ Variance ☐ Conditional Use ☐ Other (discribe): _____

☐☐ - ☐☐ - 26 AO Signature: _____

FINAL ACTION OF THE ADMINISTRATIVE OFFICER (*see rights of appeal on last page*)

☐ **APPROVED** ☐ **APPROVED** with conditions noted* ☐ **DENIED*** ☐ **NO PERMIT REQUIRED** (exempt/ag. Practice/other*)

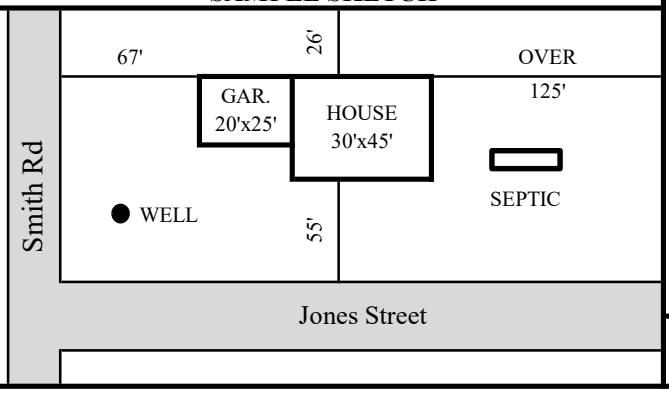
***Comments:** _____

☐☐ - ☐☐ - 26 **AO Signature:** _____ ☐ MOMA

SITE SKETCH

ZP26-

SAMPLE SKETCH



Provide a sketch that shows the following:

1) Location and dimensions of existing proposed structures.
2) Distance between such structures and the property lines, center of radways and rivers/streams.
3) Location of driveways and parking areas.
4) Location of well and septic system (incl. replacement area, if any) AND/OR water and sewer service lines.

☐ see below ☐ see attached (#pages _____)

SEWER INFORMATION *(to be completed* ***even if no changes are proposed****)* **ZP26-**

Will the new accessory structure have plumbing? ☐ N/A ☐ No ☐ Yes

Total number of bedrooms: existing _____ proposed _____

Does the proposed project have the potential to generate additional sewage? ☐ No ☐ Yes

If yes, describe: _____

Is a State Wastewater System and Potable Water Supply Permit required? ☐ No ☐ Yes

If yes, attach and write WW permit (case) number here: _____

CERTIFICATIONS OF APPLICANT AND/OR PROPERTY OWNER

PROPERTY OWNER: The undersigned property owner hereby certifies that the information on this applicatIon is true and accurate, consents to its submission, and understands that if the application is approved, the zoning permit and any attached conditions will be binding on the property. Further, the undersigned authorizes the Administrative Officer access, at reasonable times, to the property covered by the permit issued under this application, for the purposes of ascertaining compliance with said permit.

_____ _____

Property Owner's signature *Date*

APPLICANT (if not property owner): The undersigned applicant hereby certifies that ALL the information submitted on and with this application is true and accurate.

_____ _____

Applicant's signature *Date*

RIGHTS OF APPEAL

An applicant and/or interested person (as defined in 24 VSA §4464) may appeal any decision of the Administrative Officer to the Development Review Board (DRB) within 15 days of the date of the decision. Said notice shall be in writing, mailed or delivered to the Clerk of the DRB, and give the reasons for the appeal. Failure to appeal this decision may prevent any party from arguing against its elements in a future hearing or appeal. 24 VSA §4472.

OFFICE USE ONLY

__ __ - __ __ - 2 6 Received

$ __ __ - __ __ - 2 6 Fee Paid or deposited

__ __ - __ __ - 2 6 Application deemed complete

__ __ - __ __ - 2 6 Permit posted

ECC req'd? ☐ Yes ☐ No

__ __ - __ __ - __ __ Certificate of Occupancy

☐ MOMA

ADDITIONAL COMMENTS (by Administrative Officer)

Total SF of lot: _____ **Total SF of bldg.** _____ **Building coverage %** _____

FEE SCHEDULE

App. fee is $50 for 150 SF or less of new construction, $175 if DRB approval is required, or $70 for all others. An additional fee of $35 will be added to the application fee if a Certificat of Occupancy is required (The Zoning Admin will determine this upon review of permit).

BRAINTREE ZONING DEPARTMENT CONTACT INFORMATION

Braintree Zoning Administrator

Braintree Town Office
932 Vermont Route 12A
Braintree, VT 05060

email: braintreeza932vt@gmail.com
phone: 802.728.9787
web: braintreevt.gov

Please note

If you are unsure of what application to use or the fee of the application please call the Zoning Administrator.