MINOR SUBDIVISION PERMIT

Town of Braintree, Vermont

ZONING PERMIT APPLICATION-MINOR SUBDIVISION*

Permit No. ZP26-

***Minor Subdivision** (The partition of an existing parcel where the subdivision results in a total of two lots within the bounds of the parcel.)

Parcel ID ☐☐ - ☐☐☐ - ☐☐☐ ALL SUBDIVISIONS MUST BE SURVEYED App. Fee ☐

(see fee schedule on last pg.)

Applicant name(s)	
Mailing Address	
Preferred daytime contact	☐ phone ☐ email
Street address of property	**Current lot size**
Property Owner (if not Applicant)	
Mailing Address	

Does the Property Owner own any adjoining Property? ☐ yes ☐ no

GENERAL SUBDIVISION INFORMATION

Size of proposed Lots:	Lot #1	Lot #2
Present uses of property :	Lot #1	
	Lot #2	
Proposed uses for Propery*:	Lot #1	
	Lot #2	

Do the proposed lots have existing access to the road way? ☐ yes ☐ no

Will approval from the towns road foreman be needed for drivway access to town or state roads? ☐ yes ☐ no

**Uses listed are not for review and approval, only for Ascertaining if the proposed subdivision will beet minimum lot size requirements, which may be dependent on the use of the property.*

ACTION OF THE ADMINISTRATIVE OFFICER *(see rights of appeal on last page)*

Zoning District: _____ ☐ Application is REFERRED to the DRE

☐☐ - ☐☐ - 2 6 AO Signature: _____ ☐ MOMA

FINAL ACTION OF THE ADMINISTRATIVE OFFICER

☐ **APPROVED** ☐ **APPROVED** with conditions noted* ☐ **DENIED*** ☐ **NO PERMIT REQUIRED*** ☐ **OTHER***

***Comments:** _____

☐☐ - ☐☐ - 2 6 AO Signature: _____

SAMPLE SKETCH

Provide a sketch that shows the followin **ZP26-**

1) The **entire** property with dimensions for all existng and proposed property lines.

2) Location of existing structures.

3) Distance between such structures and the proposed property lines.

4) locations of driveways and parking areas

5) Location of well and septic systems AND/OR water and sewer servce lines

☐ see below ☐ see attached (#pages _____)

CERTIFICATIONS OF APPLICANT AND/OR PROPERTY OWNER | ZP26-

PROPERTY OWNER: The undersigned property owner hereby certifies that the information on this applicatIon is true and accurate, consents to its submission, and understands that if the application is approved, the zoning permit and any attached conditions will be binding on the property. Further, the undersigned authorizes the Administrative Officer access, at reasonable times, to the property covered by the permit issued under this application, for the purposes of ascertaining compliance with said permit.

_____ _____

Property Owner's signature *Date*

APPLICANT (if not property owner): The undersigned applicant hereby certifies that ALL the information submitted on and with this application is true and accurate.

_____ _____

Applicant's signature *Date*

RIGHTS OF APPEAL

An applicant and/or interested person (as defined in 24 VSA §4464) may appeal any decision of the Administrative Officer to the Development Review Board (DRB) within 15 days of the date of the decision. Said notice shall be in writing, mailed or delivered to the Clerk of the DRB, and give the reasons for the appeal. Failure to appeal this decision may prevent any party from arguing against its elements in a future hearing or appeal. 24 VSA §4472.

OFFICE USE ONLY

__ - __ - 26 Date of received

__ - __ - 26 Fee

__ - __ - 26 Date paid or deposited

__ - __ - 26 Date appl. deemed complete

__ - __ - 26 Date permit posted

__ - __ - 26 Date preliminary Plan Approval

☐ MOMA

FEE SCHEDULE

App. fee is $100 (plus $50 for each lot Created inclusive of origional lot).

SUMMARY OF FINAL PLAN AND ADDITIONAL COMMENTS (by Administrative Officer)