Braintree Planning Commission
Regular Meeting Agenda
January 18, 2024
7:00pm
Braintree Town Office, 932 Vermont Route 12A, Braintree, VT 05060
Virtually: https://www.uberconference.com/braintreesbmotoole
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1. **Call to Order**: The meeting was called to order at 7:00pm. In attendance were Nathan Cleveland, Jackson Evans, Paul Kendall, Jennifer Phipps and Malcolm FitzPatrick.
2. **Approval of Minutes:** The minutes from the 10/19/23 meeting were not ready for review but will be prepared for approval at the February meeting.
3. **Discuss By-Law Rewrite:** Nathan Cleveland presented the timeline for the zoning by-law rewrite as it relates to the By Law Modernization Act Grant that the PC received from the Agency of Commerce and Community Development (ACCD). This grant will provide funding to hire a consultant (in this case Two Rivers Ottauquechee Regional Commission) to assist in drafting the bylaws to meet statewide goals for housing and other provisions. The Planning Commission is waiting for the grant agreement to be sent from ACCD for review and acceptance by the Selectboard. In the meantime the Planning Commission discussed steps it can take to prepare for a Kick-Off Meeting with TRORC to begin the rewrite process. These steps involve reviewing the existing zoning bylaws and the newly adopted town plan to look for obvious gaps to or inconsistencies in the existing bylaws. The PC will also review the current zoning maps to identify any changes needed to make the maps match the town plan and any new zoning bylaws.
    a. **Action Items:** Nathan will reach out to TRORC to check in about timing for the

Kick-Off Meeting and see when it can be scheduled. He will also ask TRORC what the PC can do to prepare for that meeting specifically and the work of rewriting the zoning bylaws in general.

4. **Additional Business:** Nathan Cleveland noted to the board that he had submitted the annual report to the selectboard for inclusion in the Town report. The PC discussed their annual organizational meeting following the appointment of board members by the Selectboard as their March meeting. The PC agreed to hold its annual meeting on April 18th, 2024. Nathan, Paul and Jackson's appointments up this year.
5. **Adjournment:** Having no other business to conduct, the meeting was adjourned at 7:59pm on a motion by Jackson Evans, seconded by Paul Kendall.

Respectfully submitted,

Jackson Evans